

ISO Manual

ISO 9001: 2015 Quality Management System Standard
ISO 14001: 2015 Environmental Management System Standard
ISO 45001: 2018 Occupational Health & Safety Management System Standard



Health and Safety Policy Statement

We are fully committed to comply with the requirements of the ISO 45001: 2018 occupational health and safety management system standard and to continuously improve the effectiveness of our health and safety management system to support our strategic direction.

Halcyon Drives Limited will make provision for the health, safety and welfare of its workers, visitors, contractors, and those in the community who may be affected by its activities. By implementing an Occupational Health and Safety Management System Halcyon Drives will use this occupational health and safety policy to:

- Support our commitment to provide safe and healthy working conditions for the prevention of work-related injury and or ill health specific to the nature of our health and safety impacts, risks and opportunities and pandemics
- Provide a framework for setting occupational health and safety objectives
- Support our commitment to fulfil relevant compliance obligations, including legal and other requirements
- Support our commitment to continual improvement of the integrated management system, elimination of hazards and reduction of the health and safety risks
- Support our commitment to consultation and participation of workers and their representatives, where they are given time during working hours to attend meetings and implement any outcome actions
- Support the on-going training of employees and where appropriate contractors, where they are given time during working hours to attend any relevant training courses, communication sessions and toolbox talks

The Managing Director has overall responsibility for occupational health and safety, giving it equal priority with all other business aspects. The Project Director is responsible for the day-to-day occupational health and safety management. The Service & Compliance Coordinator is responsible for the documented information used to demonstrate compliance. With the support of competent OH&S professionals, line managers, employees, subcontractors, and visitors' participation in the achievement of this policy will be through:

- Understanding and accepting their responsibility to act safely, adhering to safety rules and defined work methods, using safety equipment provided
- Undertaking relevant health and safety training and applying their learning in the workplace
- Individual participation and consultation on health and safety matters
- Contributing to the process of continuous improvement of safe and healthy working conditions

This policy is communicated to all employees and subcontractors to ensure that they fully understand how they contribute to the effective implementation of our Occupational Health & Safety Management System. This policy is consistent with our other policies and is available to our customers, subcontractors, and other interested parties on request. It will be reviewed annually for continuing suitability during formal management reviews. Full facilities are afforded to customer's representatives and approving organisations in carrying out any assessment of our Occupational Health & Safety Management System operations.

Chris Wainman
Managing Director

**Significant Occupational Health and Safety Aspects:
Manual Handling, HAVs**